

## **Governance 7: Elected Member Commitment to Occupational Health and Safety**

---

### **1. Purpose**

The purpose of this policy is to confirm that Elected Members and Council have responsibilities as both individuals and as a collective decision making body to create a safe work culture and to encourage the City's compliance with section 19 of the Occupational Safety and Health Act 1984 and section 5.40(e) of the Local Government Act 1995.

### **2. Policy Statement**

Under the Local Government Act 1995, there are general principals affecting employment within the City of Kalamunda. One key principle is that employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984.

Elected members and Council encourage a physically and mentally safe and healthy working culture by:

- (a) Ensuring the Chief Executive Officer has safe and healthy working conditions as an employee of the City;
- (b) Monitoring safety risk, safety hazards and safety performance through the Audit and Risk Committee;
- (c) Ensuring adequate resourcing is provided to maintain a safe and healthy work place through budget and planning processes;
- (d) Monitoring employee safety at Council meetings and functions;
- (e) Encouraging safe work mental health by monitoring employee exposure to bullying, harassment and stress, particularly in relation to their interactions with Elected Members and members of the public;
- (f) Not undertaking any actions that could adversely impact the physical and mental wellbeing of the CEO or any employees.

While Elected Members are not employees, the City acknowledges that Elected Members are also entitled to perform their role in a physically and mentally safe and healthy working environment. They are encouraged to raise personal concerns about safe working practices to the Mayor and Chief Executive Officer.

Status	Statutory Requirement		
Related Local Law	N/A		
Related Council Policies	Governance 8: Risk Management		
Relevant Delegation	N/A		
Related Internal Procedures	N/A		
Related Budget Schedule	N/A		
Legislation	<i>Local Government Act 1995 WA</i> <i>Occupational Safety and Health Act 1984</i>		
Notes and Conditions	N/A		
Authority	Council		
Adopted	27 August 2019	Next Review Date	27 August 2021