



**LOCAL EMERGENCY MANAGEMENT
COMMITTEE MINUTES**

26 AUGUST 2021

**Function Room, City of Kalamunda Administration Building
2 Railway Road, Kalamunda**

1. OPENING OF MEETING

Mayor Margaret Thomas at 9.00am

2. ATTENDANCE AND APOLOGIES

Attending Members:

Cr Margaret Thomas – City of Kalamunda – Mayor	MT
Peter Varelis – City of Kalamunda – Director Development Services	PV
James Wickens – City of Kalamunda – Manager Env Health & Comm Safety	JW
Brett Jackson – City of Kalamunda – Director Asset Services	BJ
Kath Parkinson – City of Kalamunda – Communications Advisor	KP
Tim Parry – City of Kalamunda – Coordinator Community Safety	TP
Jamie Hunter – City of Kalamunda – Senior Fire and Emergency Mngt Officer	JH
Lane Morris – City of Kalamunda – Senior Building Surveyor	LM
Sarah Stampalia – City of Kalamunda - Senior Ranger	SS
Cameron Chisholm – City of Kalamunda – Coordinator Env Health Services	KC
Emma Morgan – City of Kalamunda – CRO Community Safety (Secretary)	EM
Mike Ward – DFES – A/District Officer	MW
Roy Newland - WA Police Senior Sergeant – OIC Forrestfield	RN
Tony Moiler – KVFRS – Captain	TM
Jayden Flint – KVFRS – Apparatus Officer	JF
Merveen Cross – DFES – DEMA	MC
Ryan Hamblion – Department of Communities – Senior District ESO	RH
Lewis Van Bommel – KAL/DFES – A/CESM Fire Chief	LB
James Goh (Proxy for Lara Moltoni) – Hall & Prior Health & Aged Care Group	JG
Grant Howatson – City of Kalamunda – Fire & EM Officer	GH
Paul Fanetti – DWER	PF

APOLOGIES

Rhonda Hardy – City of Kalamunda – CEO	RH
Gary Ticehurst – City of Kalamunda – Director Corporate Services	GT
Chris Thompson – City of Kalamunda – Mgr Asset & Waste Operations	CT
Nicole O’Neill – City of Kalamunda – Manager Customer & Public Relations	NO
Duncan Wilson – City of Kalamunda – Principal Building Surveyor	DW
Michelle Grgich – City of Kalamunda – Acting Rec Facilities Team Leader	MG
Steve Hall – St John Ambulance	SH
Mike Hayward – Kalamunda Hospital	MH



Warwick Martindale – SES – Local Manager	WM
Karen Edmeades – Red Cross - State Coordinator Emergency Services	KE
Michael Pasotti – DBCA – Fire Coordinator	MP
Paul Southam – DFES – District Officer	PS
Helen Deacon – Kalamunda SHS – Principal	HD
Kerry Chipchase – Lesmurdie SHS – Principal	KC
Inese Morton - A/Coordinator Nursing – Kalamunda Hospital	IM

3. CONFIRMATION OF MINUTES

Minutes of 27 May 2021 – All in favour.
 Moved by Tony Moiler and seconded by James Wickens.

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Nil

5. CORRESPONDENCE IN/OUT

- In – Information regarding Disaster Recovery Funding Arrangements (DRFWA) for local governments potentially impacted by recent severe weather events (Metro)
- 5.1
- 5.2 In – DFES-DRFO Contact Information
- 5.4 In – Fact Sheet – Asset Repair Options
- 5.5 In – Fact Sheet – DRFAWA Activation Process Overview
- 5.6 In – Fact Sheet – Eligibility of salaries wages and on costs
- 5.7 In – Fact Sheet – Eligible essential public assets
- 5.8 In – Fact Sheet – Evidence requirements
- 5.9 In – Fact Sheet – General Overview for Stakeholders
- 5.10 In – Fact Sheet – Guiding Principles
- 5.11 In – Fact Sheet – Photographic Evidence
- 5.12 In – Free apps for capturing location information
- 5.13 In - Location Settings – Android Device
- 5.14 In - Location Settings – Apple Device
- 5.15 In - Matrix repair options and evidence requirements
- 5.16 In - Template – Preliminary Event Notification Form
- 5.17 In - 2021 Training Grant Application Form – City of Kalamunda
- 5.18 In - Animal Welfare in Emergencies Training Grant – application received



6. GENERAL BUSINESS

Desktop Exercise "Aliwa" – Presented by Tim Parry & Jamie Hunter

Today's LEMC Meeting comprised of a half day Desktop Exercise 'Aliwa'.

Presented using Mentimeter.

Minutes were not required to be taken.

LEMC Members interacted and engaged through a digital platform with the Exercise.

A formal report on the exercise will be tabled at the next LEMC meeting.

7. AGENCY UPDATE

Held over to the next LEMC Meeting.

8. NEXT MEETING

25 November 2021

9. CLOSURE

Meeting closed at 12.30pm

UNCONFIRMED