

CITY OF KALAMUNDA - COUNCIL AUTHORISATION

Title:	Execution of Documents		
Authorisation No.:	CA1		
Authorisation from:	Council	Authorised to:	Officers as detailed below
Date Adopted:	21 June 2010	Date Last Reviewed:	27 March 2018

Legislation/Policy:	<i>Section 9.49A (4) of the Local Government Act 1995</i>
Function of the Local Government which is being authorised:	To sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation (see details below).

Details**OCM 38/2018**

Council authorises the following Officers of the City of Kalamunda to sign documents on behalf of the City of Kalamunda, as specified:-

- i. Chief Executive Officer**
- ii. Director Asset Services**
- iii. Director Corporate and Community Services**
- iv. Director Development Services**
- v. General Counsel**

any document, including a deed, that is necessary or appropriate to be signed for these Officers to carry out their functions and duties under any written law.

- i. Manager Approval Services**
- ii. Manager Asset and Waste Operations**
- iii. Manager Asset Delivery**
- iv. Manager Asset Planning and Management**
- v. Manager Community Development**
- vi. Manager Community Safety and Compliance Services**
- vii. Manager Economic Land and Property Services**
- viii. Manager People Services**
- ix. Manager Parks and Environmental Services**
- x. Manager Strategic Planning**

any document, excluding a deed, that is necessary or appropriate to be signed to carry out the Manager's functions and duties under any written law.

i. Manager Financial Services

- a. Leases
- b. Extensions of Leases
- c. Assignments of Leases
- d. Deed of Variation of Leases
- e. Surrenders of Leases
- f. Licences
- g. Assignments and Assignments and Variations of Licences

CROSS REFERENCES (If any):

Business Operation Procedure No.		Policy No.:	
Notes:			