



MINUTES

KALAMUNDA ARTS ADVISORY COMMITTEE

5.30pm Monday 26 October 2020

Kalamunda Performing Arts Centre

1.0 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

1.1 Presiding Member acknowledged the traditional owners of the land.

2.0 OPENING OF MEETING

2.1 Meeting opened at 5.34pm

3.0 DISCLOSURE OF INTERESTS

3.1 Disclosure of Financial and Proximity Interests.

a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995)

b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the Local Government Act 1995).

SC, GM and BB all requested to be excluded from receiving the KCLC Public Art Brief due to conflict of interest or proximity interests.

3.2 Disclosure of Interest Affecting Impartiality

a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

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Kalamunda Arts Advisory Committee

Minutes – 26 October 2020

4.0 ATTENDANCE AND APOLOGIES

4.1 Attendance Committee

Cr Kathy Ritchie	Councillor Delegate
Andy Farrant	Presiding Committee Member
Gordon Mitchell	Committee Member (Deputy Chair)
Annette Eassie	Committee Member
Jess Welwyn	Committee Member
Leon Allen	Committee Member
Briony Bray	Committee Member
Stephen Castledine	Committee Member
Sian McMillan	Committee Member

City of Kalamunda Staff

Andre Stuyt	Manager Commercial & Cultural Services
Brittany Cover	Coordinator Culture, Arts & Libraries
Catherine Daniels	Minute Secretary (KPAC)
Nicole O’Neil (<i>presentation only</i>)	Manager Customer & PR
Brett Jackson (<i>presentation only</i>)	Director Asset Services

Apologies

Michelle White	Committee Member (No apology noted)
Ruth Bale	Committee Member
Ronan Lane	Committee Member (No apology noted)
Claire Eden	Committee Member

5.0 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

MOTION

“That the minutes of the Kalamunda Arts Advisory Committee held on 13/7/20, are confirmed as a true and accurate record of the proceedings.”

Moved: **Briony Bray**
 Seconded: **Jess Wellman**
 Vote: **Carried Unanimously**

Kalamunda Arts Advisory Committee

Minutes – 26 October 2020

6.0 MATTERS ARISING FROM MINUTES OF LAST MEETING

ACTION ITEMS – 13 July 2020			
Item	Who	Date raised	Status
ACTION 1: Time lapse photography of community centre construction.	AF	13/07/20	Technical issue with camera, maybe able to revisit. Work in Progress.
ACTION 2: BC to work with committee members GM, CE and AE to re-identify and prioritise strategy.	BC GM CE AE	13/07/20	Meeting held with selected KAAC members and priorities re-worked. Item to remain on the agenda. Document circulated.
ACTION 3: BC to circulate guidelines to the KAAC when announced	BC	13/07/20	Complete.
ACTION 4: BC to develop event concept and brief and present to KAAC	BC	13/07/20	Complete.
ACTION 5: BC to develop internal response to NAIDOC week 2020 and present to KAAC.	BC	13/07/20	Complete.

7.0 COORDINATOR TOURISM DEVELOPMENT – UPDATE – postponed

7.1 Nicole O’Neil presented Strategic Community Plan Review

- Ten year plan up for up for review every 2 years.
- NO used Menti.com to survey meeting attendees.
- NO requested committee to submit Strategic Plan Survey.
- AF suggested committee members to ask their partners to do survey.

8.0 COORDINATOR CULTURE, ARTS AND LIBRARIES – UPDATE

Stained Glass Window

BC advised that conversations have commenced with the Rotary Club in relation to the stained-glass window at the Kalamunda Library as well as signage project external to the building. Interest in an Indigenous interpretation of the Stained glass on the adjacent church wall has also been discussed.

Covid Relief Fund

Covid Innovation grants successfully extended to include 8 Arts and Cultural

Kalamunda Arts Advisory Committee

Minutes – 26 October 2020

projects. 58 applications received, 8 of which have been identified as arts and cultural. An estimated \$40,000 has been injected into the local creative community.

AF requested to be advised of any Covid funding events taking place.

ACTION 1: BC to inform KAAC of events as and when known.

Attendance Ronan Lane

BC advised due to governance policy 13, absent members to be removed from the KAAC. All KAAC members agreed to commence governance process of removal and advertising for new member(s).

ACTION 2: BC to correspond with absent member regarding removal as well as Council report to commence replacement procedure.

NAIDOC Week

BC advised the KAAC of the NAIDOC program for 8-15 November (flyers provided). All events are free, and BC urged members to book tickets as program is expected to sell out.

Circuit West Showcase WA 2020

BC and CD to attend full conference along with Coordinator Events to attend visual art showcase.

BC explained engagement with Mama Stitch by Whiskey & Boots.

Public Art Masterplan

BC advised that the Public Art Masterplan has been included in the OCM Agenda for October (27.10.20) for endorsement for the purposes of public advertising. The Master Plan will be available for comment for 28 days.

BC highlighted the 'laneway' lightbox opportunity on Haynes Street and advised that we are working with landowner for appropriate permissions and have met with the City of Vincent to utilise past learning when installing hardware.

'White' wall as part of new pharmacy development is also being considered.

Kalamunda Learning Centre Public Art Brief

BC advised EOI will be circulated to the KAAC in the coming days for review and comment as well as Public Art Steering Committee establishment required.

ACTION 3: AF and AE to participate in Public Art Steering Committee. Claire Eden was suggested but was absent from the meeting.

ACTION 4: GM, SC and BB requested not to receive the EOI due to a potential conflict of interest.

KPAC

- KPAC Logo now in place and endorsed by Kalamunda Executive Team..

4

City of Kalamunda

Kalamunda Arts Advisory Committee

Minutes – 26 October 2020

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- LED and entry statement signage designed and planning approved, funds requested from council in 21/22.
 - Staff have worked with CircuitWest on KPAC Strategic Plan that AE discussed in report.
 - Season launch scheduled for late January/early February.
 - Programming Plan being developed with consultant Merryn Carter.
 - KPAC Venue assessment funds expected through budget review process.
 - General discussion held about the Zig Zag Gallery and BC not having this facility or its operations within portfolio at this stage
 - AE queried the Curator role, confirms by AS that all new recruitment was on hold.

Funding update

Application for Outer Metro grant has been re-worked with DLGSC for ICELAND project with Yirra Yaakin Theatre Company and associated workshops and community engagement, outcome known early December. DLGSC funding entitled 'community collaboration' will be applied for in January to allow for relevant groups to develop approach.

9.0 CENTRAL MALL UPDATE

Brett Jackson presented the Kalamunda Central Mall Concept Design and requested feedback, noting that a number of creative elements in plan had been captured in the design thinking, and the best way to spend the project's allocation of \$24K for public art. Brett Jackson sought comments to be received within 10 days. A hard copy of the presentation has been provided to AF for purposes of minutes.

ACTION 5: A working party of committee members agreed to meet to discuss public art options: AF, GM, SM, BB, JW

10.0 CALL FOR SUBMISSIONS – CAMBRIDGE RESERVE REVISED CONCEPT PLAN (REMINDER)

AF reminded the committee to log in to the Engage Kalamunda Forum on a weekly basis and participate in feedback sessions.

11.0 OPEN STUDIOS UPDATE (STEVE CASTLEDINE)

SC advised that Open Studios was very successful with 20 Artists involved in the weekend and local businesses benefiting from increased visitation to the 'Hills' for the weekend.

12.0 CALL FOR JUDGING – CREATIVE WRITING COMPETITION

Kalamunda Arts Advisory Committee

Minutes – 26 October 2020

BC requested committee members to judge creative writing competition held by CD.

ACTION 6: SM, BB and LA volunteered to judge entries.

13.0 REGISTER OF VOLUNTEER HOURS

Sian McMillan	2 hours
Gordon Mitchell	5 hours
Briony Bray	5 hours
Steve Castledine	5 hours
Kathy Ritchie	5 hours
Annette Eassie	12 hours
Leon R Allen	6 hours
Jess Wellman	4 hours
Andy Farrant	21 hours

14.0 ANY OTHER BUSINESS

AS summarised City of Kalamunda participation in KalaCash EFT-based gift vouchers (similar to Westfield promotion) to spend local campaign.

AF commented KSHS celebration was a 'knockout', some wonderful art happening. AF requested KAAC members communicate more and share information in relation to local events.

SM mentioned events at the Kalamunda Bowling Club and her group Blue Arts Fly.

15.0 DATE OF NEXT MEETING

Proposed casual catch-up before Christmas suggested by AF as alternative.

16.0 CLOSURE

The Presiding Member Closed the Meeting at 7.57pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this meeting.

Signed: Presiding Member

Dated this Day of2020

Kalamunda Arts Advisory Committee

Minutes – 26 October 2020

NEW ACTION ITEMS – 26 October 2020			
Item	Who	Date raised	Status
ACTION 1: BC to inform KAAC of events as and when known.	BC	26/10/20	
ACTION 2: BC to correspond with Ronan Lane regarding removal as well as Council report to commence replacement procedure.	BC	26/10/20	
ACTION 3: AF and AE to participate in Public Art Steering Committee. Claire Eden was suggested but was absent from the meeting.	AF AE CD	26/10/20	
ACTION 4: GM, SC and BB requested not to receive the EOI due to a potential conflict of interest.	BC	26/10/20	
ACTION 5: A working party of committee members agreed to meet to discuss public art options: AF, GM, SM, BB, JW	BC AF GM SM BB JW	26/10/20	Central Mall Development Working Party
ACTION 6: SM, BB and LA volunteered to judge entries.	SM BB LA	26/10/20	